

Required Documents: Master of Science in Viticulture and Enology

As a condition of enrollment/immatrication to the program of study (full time and career-integrated Master of Science in Viticulture and Enology), the documents required for admission must be submitted on time. After you have submitted your online application, please upload the following documents required for immatriculation in the online application portal of the Ludwigshafen University of Business and Society:

- Curriculum vitae (CV) in tabular form

(up to date and in chronological order; a sample CV is available [here](#))

- Certificate from your first qualification for entrance to university studies
- Proof of voluntary military or alternative service, social services – if applicable (e.g. voluntary social or ecological year)
- Evidence of English at the B2 Level
- For the career integrated degree program: an employment contract must be secured with a partner company for the entire degree program, or at least through the duration of first practical phase (September–November)

Documents to be submitted from previous academic experience

- Certificate(s) of periods of study from all previous degree programs/universities attended (stating the semester(s) of enrollment in university and semester(s) enrolled in specific program(s) of study)
- Certificate(s) of ex-matriculation from all previous degree programs/universities (this certificate can be submitted at a later date if you are currently enrolled elsewhere)
- If you were/are already enrolled in a Master's degree program: complete transcript of grades, along with preliminary and intermediate examination certificate(s) (if no academic credit has been earned, please have this confirmed by your university)
- If you were/are already enrolled in a Master's degree program: certificate(s) of eligibility for examinations/certificate(s) of non-objection from all previous degree programs/universities.

(If you do not receive a suitable certificate from your institution of higher learning, please use the [document](#) we provide)

Documents to be submitted if you have already completed your studies

- Bachelor's degree, Diploma, and/or Master's degree certificate (including Transcript of Records)

Documents to be submitted if you have not yet completed your studies

- Date of registration and date of submission of your thesis, including the topic (official confirmation issued by the supervising university)
- Transcript of grades with current overall grade point average and the total ECTS credit points already earned (no more than 30 ECTS may be outstanding by the end of the enrollment period)
- A document indicating the total number of ECTS credit points that can be earned in your degree program (e.g. degree program curriculum schedule)

Should your university be unable to provide you with the required documents, please use the form “Appendix to your Master’s Degree Application” provided by us with the following link and have this confirmed by your university: [Appendix to your Master’s Degree Application](#)

Please note:

Enrollment will be revoked if the degree certificate(s) and the certificate(s) of ex-matriculation are not submitted by the end:

1. Of the first semester of the degree program (deadlines: 31 August for Summer Semester, or 28/29 February for Winter Semester). In addition, the other requirements for admission as defined in § 2 of the Special Examination Regulations of the chosen degree program must also be fulfilled.